ST. LOUIS
ALCOHOLISM
REHABILITATION CENTRE

Post Office Box 220
St. Louis, Saskatchewan
S0J 2C0

ANNUAL REPORT
of the
BOARD OF GOVERNORS
FOR THE YEAR ENDING
MARCH 31, 2005

Provincial Auditor Saskatchewan

1500 Chateau Tower
1920 Broad Street
Regina, Saskatchewan
S4P 3V2

Phone: (306) 787-6398
Fax: (306) 787-6383
Web site: www.auditor.sk.ca
Internet e-mail: info@auditor.sk.ca

June 30, 2005

Ms M. Ketzmerick
St. Louis Alcoholism Rehabilitation Centre
Box 220
ST. LOUIS, Saskatchewan
S0J 2C0

Dear Ms Ketzmerick:

Re: St. Louis Alcoholism Rehabilitation Centre
2005 Annual Report

This letter authorizes the use of my signature in the publication of the St, Louis Alcoholism rehabilitation Centre Annual Report of Board of Governors for the year ended March 31, 2005 under the following terms:

1. No changes are made to the draft annual report that I received on June 30, 2005.
2. The signature provided is intended solely for use in the production of your annual report.
3. The signature is not distributed electronically unless the file is password protected.

Please acknowledge acceptance of these terms by signing below and promptly returning a copy of this letter to our Office.

Yours truly,

Fred Wendel, CMA, CA
Provincial Auditor

/ce

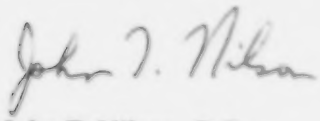
July 2005

To The Honourable Lynda Haverstock
Lieutenant Governor of Saskatchewan

May it Please Your Honour:

It is my pleasure to present herewith the Annual Report of the Board of Governors, St. Louis Alcoholism Rehabilitation Centre, for the year ended March 31, 2005.

Respectfully submitted,



John T. Nilson, Q.C.
Minister of Health

St. Louis Alcoholism Rehabilitation Centre
Box 220
St. Louis, Saskatchewan S0J 2C0
Phone (306) 422-8533
Fax (306) 422-8488

To The Honourable J. Nilson
Minister of Health

Dear Mr. J. Nilson:

It is my honour to present, on behalf of the St. Louis Board of Governors, the Annual Report and audited financial statements for the fiscal year ended March 31, 2005.

Respectfully Submitted,

Christopher Mackintosh,
Chairperson.

BOARD OF GOVERNORS

Christopher Mackintosh, Chairperson

Shelley Belhumeur, Vice-Chairperson

Linda Greyeyes	Stanford Dignean	Robert McMahon
Keith Thorsteinson	Carol Fiedelleck	

CHAIRPERSON'S STATEMENT

The commitment of the Board, Administrative and Front Line staff has been evident in the last year. Under the guidance of the Board of Governors and with the help of Saskatchewan Health, the St. Louis Rehabilitation Centre has taken on the task of total renewal. Within the last 12 months the Director and staff have reviewed the physical plant and initiated a number of upgrades, from new mattresses for the clients to ongoing repairs to the heating system.

The entire program of delivery at the centre has been reviewed and revamped based on current research and best practices. Program staff had extensive training in research-based Transtheoretical Stages of Change and the Centre provided training in Motivational Interviewing to the Counsellors, and to addictions, correctional and law enforcement personnel throughout the province. Our new website is in its infancy with plans to launch it officially in the near future. Plans to update are ongoing.

All these new processes would not be possible without the energy and excitement of everyone involved. That energy has not diminished. The Board of Governors believes the quality changes that have been initiated are but the beginning of a program that will have national implications in the near future.

Respectfully submitted,

Christopher Mackintosh, Chairperson,
St. Louis Board of Governors.

HISTORY AND BACKGROUND

In 1975 the final report of the Special Committee on Highway Traffic Safety was submitted to the Legislative Assembly. The report dealt with wide ranging issues of highway traffic safety, and among other things, recommended alternate sentencing options for persons convicted of impaired driving. In late 1976, the Saskatchewan Alcohol and Drug Abuse Commission and the Corrections Branch of the Department of Social Services (subsequently transferred to the Department of Justice) proposed an Impaired Driver Treatment Program aimed at repeat offenders. Provision was made in the 1977/78 budget to allow detailed planning to proceed for an in-patient treatment centre to function as an alternative to incarceration of repeat offenders. One of the goals of this treatment centre was to provide early intervention for those people who were alcohol dependent. The Prince Albert Council on Alcohol and Drug Abuse concurrently advised Government of the availability of the former Notre Dame College in St. Louis as a proposed sight for this program.

The St. Louis Board Governors was appointed by the Minister of Health in early 1979, with a mandate to "operate an alcoholism rehabilitation hospital at St. Louis, Saskatchewan".

Funds were provided to renovate the building to a thirty bed capacity, and positions were allocated to the Department of Justice to provide screening and referral services and to the Saskatchewan Alcohol and Drug Abuse Commission for follow-up services to clients and their families. Staff were hired and trained for the St. Louis Alcoholism Rehabilitation Centre in late 1979 and its first clients were admitted in January of 1980.

LEGISLATIVE AUTHORITY

Under authority of the Public Health Act, the Board of Governors of the St. Louis Alcoholism Rehabilitation Centre was established by order-in Council 165/79 of February 1, 1979.

The Centre is designated as a Correctional Facility by Order of the Minister of Justice pursuant to Section 20 of the Corrections Act.

FUNDING

The Centre is funded by Saskatchewan Health. Its operating funding received in the 2004/05 fiscal year was $778,789. Actual expenditure was $793,982. Cost per client day was $125.12.

STAFFING

The St. Louis Centre has a staff complement of 11 full-time, 6 permanent part-time and 6 casual positions.

It operates with a Director, a Manager: Administration & Operations, 4 full-time addiction counsellors, 2 full-time Attendants, 4 part-time and 6 casual Attendants, 1 full-time and 1 part-time kitchen staff, 2 full-time maintenance/janitorial staff and 1 part-time janitorial worker.

The Director of the Centre reports to the Chairperson of the Board.

VISION

To provide a professional and effective response to community by contributing to public safety and healthy attitudes toward substance use.

PROGRAM OBJECTIVES

1. To provide a caring, healthy, supportive environment where the change process is initiated and/or continued.

2. To provide effective, research-based, skills-based intervention that is shown to reduce risk to drink and drive.

3. To assist in increasing motivation to change substance abuse behaviour.

4. To facilitate change through group process using guided learning methods as well as adult learning principles.

5. To maintain positive public relations and coordination with other agencies.

6. To provide educational and therapeutic information and materials for clients and the general public.

PROGRAM

During the 2004/05 fiscal year, 6346 days of care were provided to 459 clients.

Clients are referred to the Centre by referral and placement co-ordinators from the Department of Corrections and Public Safety. These co-ordinators, located in Prince Albert, Saskatoon and Regina, identify offenders who could potentially benefit from the program and make a recommendation to the Court. They assess clients for previous drinking related charges and any history of violence or escape. They further insure that the primary cause for incarceration is a charge under Section 253 - Impaired Driving, 253b - Driving Over .08, 254 - Refusing a breathalyser, 255 - Impaired Penalty or 263 - Disqualified Driving (as a result of impairment) of the Criminal Code.

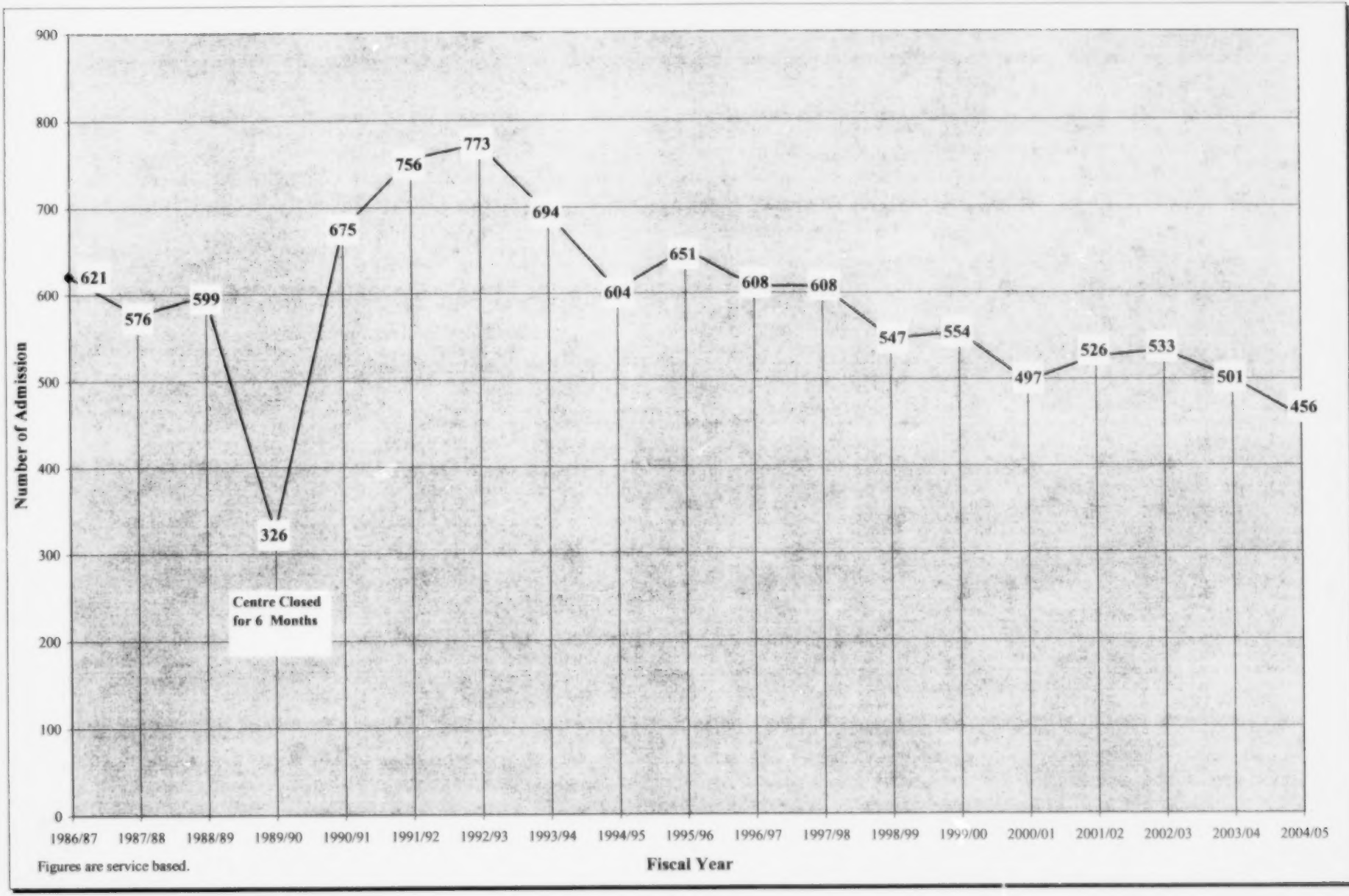
An extended criteria clause also permits inmates to be referred to the St. Louis Alcoholism Rehabilitation Centre from other Provincial Correctional Centres. The inmates must have alcohol or other drug related charges as well as prior impaired driving convictions.

The St. Louis Program is presented over a fourteen day period and is designed to screen clients for severities of substance abuse problems, provide education related to positive choices and skills to maintain changes. Extensive reference is made to the relationship between drinking and driving, with two and one half days devoted exclusively to the Driving Without Impairment Program (DWI).

The entire program is reviewed regularly to maintain currency with new information and techniques.

Upon completion of the residential portion of the Impaired Driver Treatment Program, clients are discharged to participate in a six month follow-up program supervised by staff from Alcohol and Drug Services.

Total Number of Admissions to the St. Louis Alcoholism Rehabilitation Centre
1986/87 through 2004/05

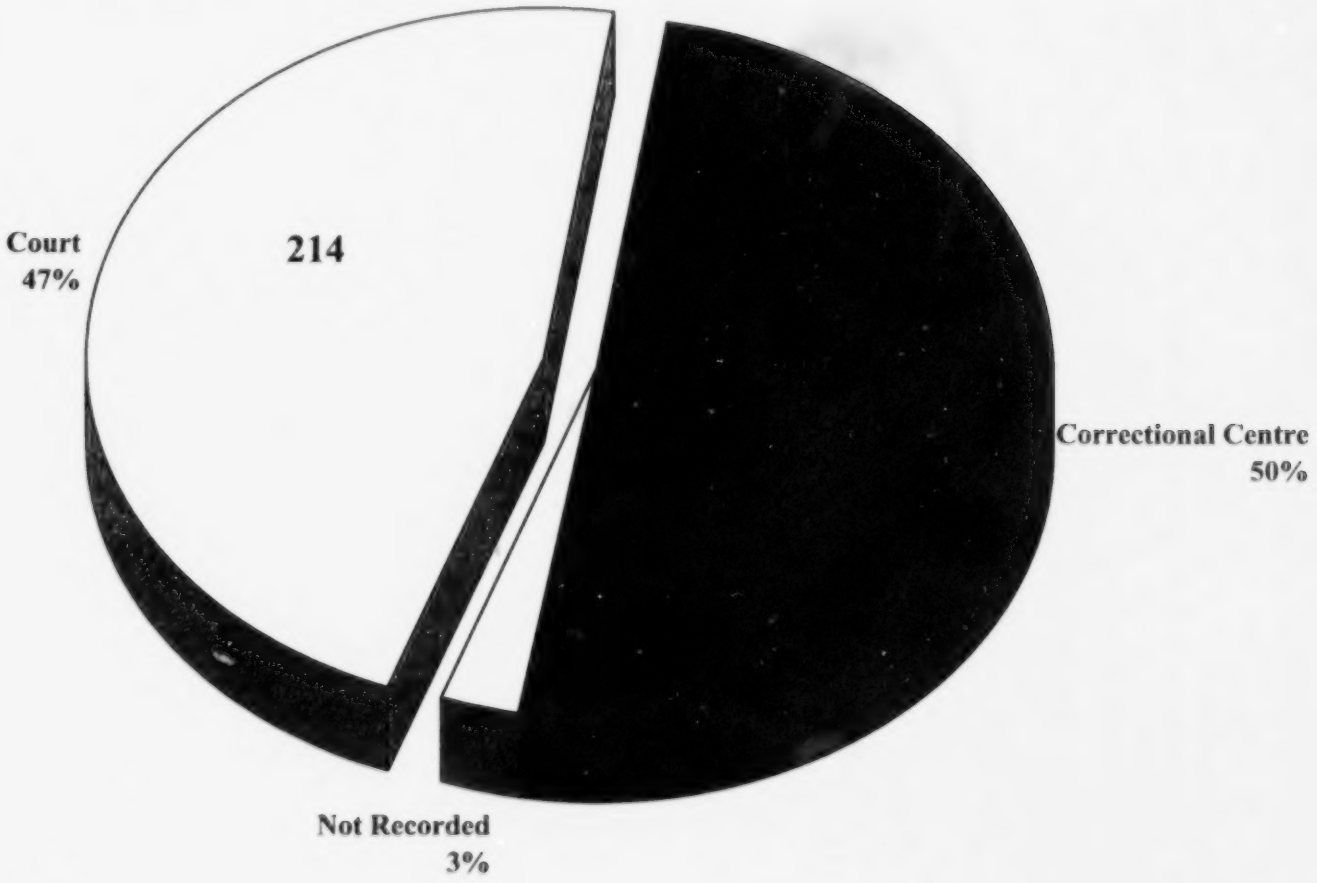


Figures are service based.

Information Products Group/dh
HISC
Saskatchewan Health

Admissions
06/06/2005

Alcohol and Drug Services Management Information System
Clients Referred to the St. Louis Alcoholism Rehabilitation Centre
2004/05



Figures are services based.

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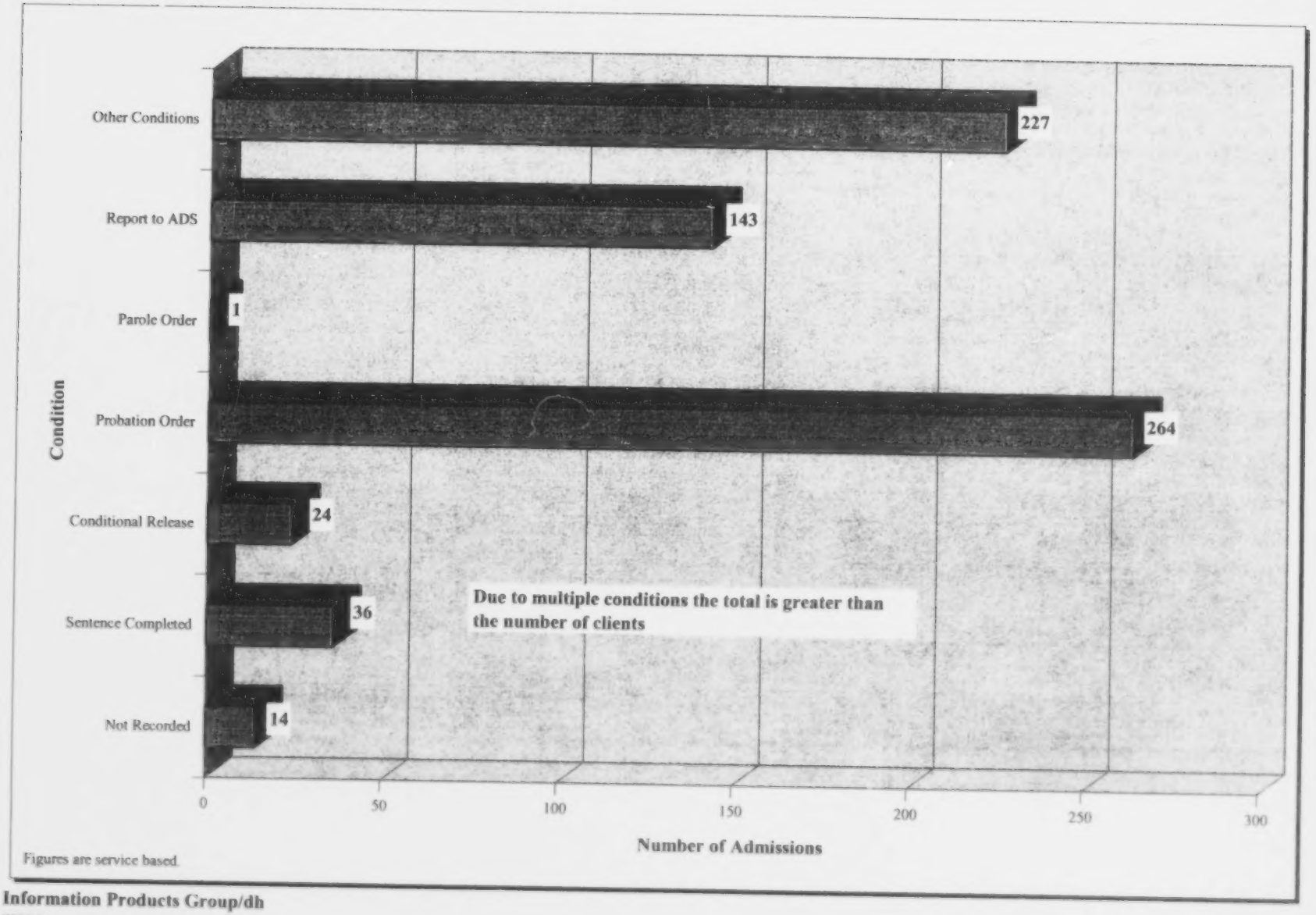
HISC
Saskatchewan Health

06/06/2005
Court Correction

Alcohol and Drug Services Management Information System
Conditions of Release from the St. Louis Alcoholism Rehabilitation Centre
2004/05



Figures are service based.

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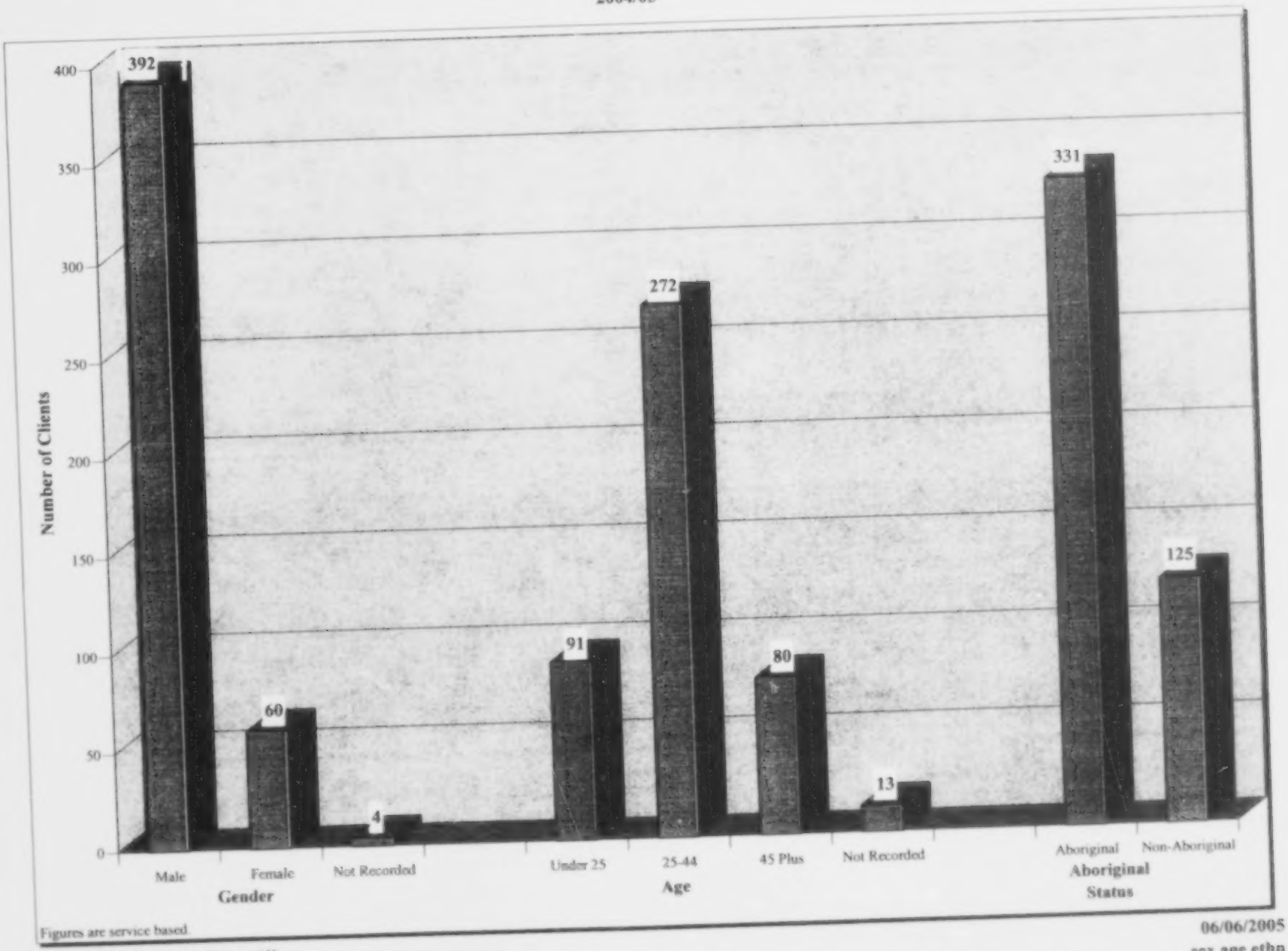
06/06/2005
Condition of Release

Alcohol and Drug Services Management Information Systems
Profile of Clients at the St. Louis Alcoholism Rehabilitation Centre
2004/05



Figures are service based.

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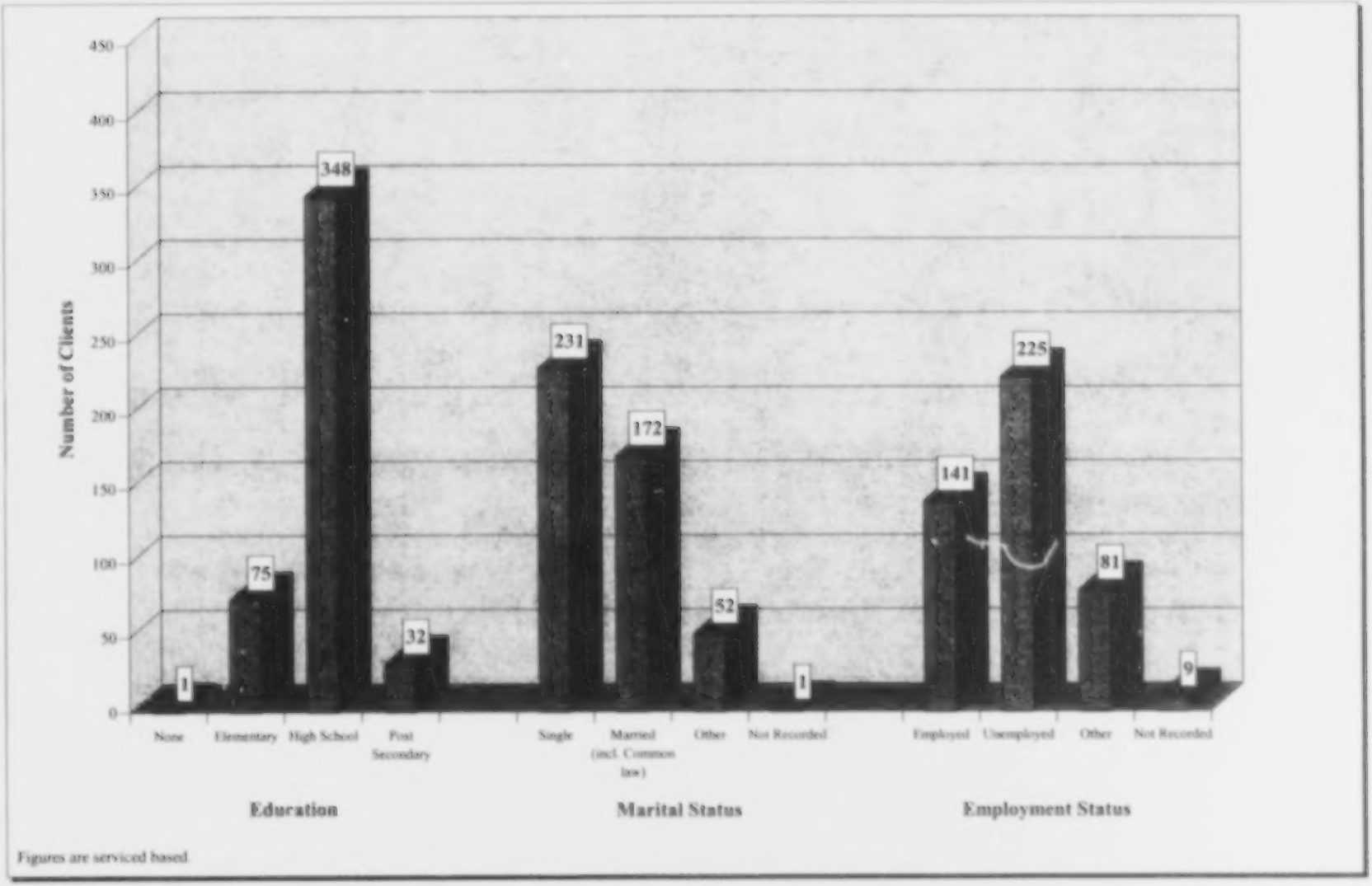
Information Products Group/dh
HISC
Saskatchewan Health

Alcohol and Drug Services Management Information System
Profiles of Clients Admitted to the St. Louis Alcoholism Rehabilitation Centre
2004/05



Figures are serviced based.

Information Products Group/dh
HISC
Saskatchewan Health

06/06/2005
edu marriage employ

REPORT OF MANAGEMENT

Management is responsible for the integrity of the financial information reported by the St. Louis Alcoholism Rehabilitation Centre. Fulfilling this responsibility requires the preparation and presentation of financial statements and other financial information in accordance with the Canadian Generally Accepted Accounting Principles, which are consistently applied, with any exceptions specifically described in the financial statements.

The accounting systems used by the Centre include an appropriate system of internal controls to provide reasonable assurance that:

- transactions are authorized;
- the St. Louis Centre's assets are protected from loss and unauthorized use; and
- the accounts are properly kept and financial reports are properly monitored to ensure reliable information is provided for preparation of financial statements and other financial information.

Management of the St. Louis Alcoholism Rehabilitation Centre is responsible for financial reporting and internal control. The St. Louis Board of Governors has also reviewed the financial statements with representatives of management.

The Provincial Auditor Saskatchewan has audited the St. Louis Alcoholism Rehabilitation Centre's statement of financial position as at March 31, 2005 and the related statements of operations, cash flows and changes in net assets for the year then ended. Their responsibility is to express an opinion on the fairness of management's financial statements. The Auditor's report outlines the scope of their audit and their opinion.

Christopher Mackintosh
Chairperson of the
St. Louis Board
of Governors

Michele Ketzmerick
Director
St. Louis Centre

St. Louis, Saskatchewan
June 2005

ST. LOUIS ALCOHOLISM REHABILITATION CENTRE INC.

FINANCIAL STATEMENTS

For the Year Ended March 31, 2005

AUDITOR'S REPORT

To the Members of the Legislative Assembly of Saskatchewan

I have audited the statement of financial position of the St. Louis Alcoholism Rehabilitation Centre Inc. as at March 31, 2005 and the statements of operations, cash flows, and changes in net assets for the year then ended. The Centre's management is responsible for preparing these financial statements for Treasury Board's approval. My responsibility is to express an opinion on these financial statements based on my audit.

I conducted my audit in accordance with Canadian generally accepted auditing standards. Those standards require that I plan and perform an audit to obtain reasonable assurance whether the financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall financial statement presentation.

In my opinion, these financial statements present fairly, in all material respects, the financial position of the St. Louis Alcoholism Rehabilitation Centre Inc. as at March 31, 2005 and the results of its operations, cash flows and changes in net assets for the year then ended in accordance with Canadian generally accepted accounting principles.

Regina, Saskatchewan
May 20, 2005

Fred Wendel, CMA, CA
Provincial Auditor

ST. LOUIS ALCOHOLISM REHABILITATION CENTRE INC.
STATEMENT OF FINANCIAL POSITION
As at March 31

	2005	2004
ASSETS		
Current Assets		
Cash (Statement 3)	$ 10,205	$ 5,900
Accounts receivable	2,516	2,036
Inventory, at cost	—	7,857
Total current assets	12,721	15,793
Non-current assets		
Restricted cash (Note 5(b) & (c))	52,740	46,310
Property, plant and equipment (Note 6)	36,571	45,490
Total non-current assets	89,311	91,800
	$ 102,032	$ 107,593
LIABILITIES & NET ASSETS		
Current Liabilities		
Accounts payable and accrued charges	$ 9,081	$ 5,895
Total current liabilities	9,081	5,895
Net Assets (Note 5)		
Net assets invested in property, plant and equipment	36,571	45,490
Net assets restricted (Note 5(b) & (c))		
- Equipment and furnishings reserve	20,000	20,000
- General reserve	32,740	26,310
Unrestricted net assets	3,640	9,898
Total net assets (Statement 4)	92,951	101,698
	$ 102,032	$ 107,593

(See accompanying notes to the financial statements)

ST. LOUIS ALCOHOLISM REHABILITATION CENTRE INC.
STATEMENT OF OPERATIONS
Year Ended March 31

	2005		2004
	Budget	Actual	Actual
Revenue			
General Revenue Fund	(Note 10)		
- Saskatchewan Health	$ 778,789	$ 778,789	$ 771,122
Interest	50	16	42
Meals	100	80	144
Miscellaneous	7,000	6,350	6,805
	785,939	785,235	778,113
Expenses			
Salaries and employee benefits	589,501	565,602	565,313
Food	53,020	55,131	48,491
Utilities	49,490	52,215	51,841
Rent (Note 3)	24,240	26,400	24,000
Building maintenance	13,130	27,078	21,356
Amortization of property, plant and equipment	—	15,221	22,404
Contractual services	10,100	10,154	11,036
Miscellaneous	3,555	7,547	4,775
Printing, postage and office supplies	10,290	5,208	7,618
Insurance	7,112	7,112	6,780
Furniture and equipment rental	—	3,761	3,934
Staff training and travel	5,151	10,207	3,137
Board honoraria and expenses	6,060	2,145	6,334
Vehicle expenses	4,040	3,406	3,206
Professional services	3,100	2,513	329
Loss on disposal of property, plant and equipment	—	282	1,430
	778,789	793,982	781,984
(Deficiency) excess of revenue over expenses (Statement 4)	$ 7,150	$ (8,747)	$ (3,871)

(See accompanying notes to the financial statements)

ST. LOUIS ALCOHOLISM REHABILITATION CENTRE INC.
STATEMENT OF CASH FLOWS
Year Ended March 31

	2005	2004
Cash from operating activities		
Cash received from Saskatchewan Health	$ 778,789	$ 756,148
Cash received from operations	5,893	7,619
Cash paid to suppliers and employees	(773,809)	(758,449)
Interest received	16	42
Net cash from operating activities	10,889	5,360
Investing activities		
Acquisition of property, plant and equipment	(6,584)	—
Net cash used in investing activities	(6,584)	—
Financing Activities		
Transfer from restricted cash to unrestricted cash	—	1,160
Transfer from unrestricted cash to restricted cash	—	(32,790)
Net cash used in financing activities	—	(31,630)
Net (decrease) increase in cash	4,305	(26,270)
Cash, beginning of year	5,900	32,170
Cash, end of year (Statement 1)	$ 10,205	$ 5,900

(See accompanying notes to the financial statements)

ST. LOUIS ALCOHOLISM REHABILITATION CENTRE INC.
STATEMENT OF CHANGES IN NET ASSETS
Year Ended March 31

	2005					2004
	Invested in Capital Assets	Restricted for Equipment & Furnishing Reserve	General Reserve	Unrestricted	Total	Total
Balance, beginning of year	$ 45,490	$ 20,000	$ 26,310	$ 9,898	$ 101,698	$ 105,569
(Deficiency) excess of revenue over expenses (Statement 2)	(15,503)	---	---	6,756	(8,747)	(3,871)
Investment in property, plant and equipment	6,584	---	---	(6,584)	---	---
Cash transferred to reserve	---	---	6,430	(6,430)	---	---
Balance, end of year	$ 36,571	$ 20,000	$ 32,740	$ 3,640	$ 92,951	$ 101,698

(See accompanying notes to the financial statements)

ST. LOUIS ALCOHOLISM REHABILITATION CENTRE INC.
NOTES TO THE FINANCIAL STATEMENTS
March 31, 2005

1. **Authority**

Pursuant to Section 85 of *The Public Health Act*, a board of governors was established on February 1, 1979 to operate an alcoholism rehabilitation hospital to be known as the St. Louis Alcoholism Rehabilitation Centre Inc. (the Centre). The Centre commenced operations on October 1, 1979. The Centre was incorporated and registered under *The Non-Profit Corporations Act, 1995* on July 29, 1999. The current board was appointed by Order in Council 597/03.

2. **Significant Accounting Policies**

These financial statements have been prepared in accordance with Canadian generally accepted accounting principles and include the following significant accounting policies:

a) Use of Estimates

The preparation of financial statements in conformity with Canadian generally accepted accounting principles requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosure of contingent assets and liabilities at the date of the financial statements and the reported amount of revenue and expenses during the reporting period. Actual results could differ from these estimates.

b) Property, Plant and Equipment

Property, plant and equipment are recorded at cost. Normal maintenance and repairs are expensed as incurred. Capital assets are amortized on a straight-line basis over their estimated useful lives (3 to 20 years). Assets costing less than $200 are expensed in the current year.

c) Revenue

Revenue includes contributions from General Revenue Fund - Saskatchewan Health. Amounts are included in revenue in the year in which they are received or receivable.

d) Inventory

Inventories consist of food and maintenance items. They are valued at cost. Cost is determined by using the first in, first out method.

3. Commitments

Operating Lease

The Centre's land and buildings have been leased for a period of one year to March 31, 2005 at a cost of $26,400 for the year. They are now on a month to month basis until the new lease is finalized.

4. Other Activities

The Centre's canteen provides miscellaneous items to staff and clients. It is operated by staff of the Centre on a volunteer basis and does not form part of the Centre's operations. Canteen profits and any client donations received are used to purchase recreation equipment for the use of clients. The total cash held by the Centre as at March 31, 2005 was $8,207 (2004 - $11,570).

The Centre also holds funds in safekeeping for clients during their stay at the Centre. These funds kept at the Centre are minimal and do not earn interest.

The above activities are not reflected in these financial statements.

5. Net Assets

a) Unrestricted Net Assets

This represents advances received from Saskatchewan Health (a related party) and is reduced by: amounts required to pay expenses and amounts recovered by Saskatchewan Health as set out by the Health Reserve Policy and Financial Reporting Guide.

b) Restricted for Equipment and Furnishing Reserve

The Saskatchewan Health Reserve Policy and Financial Reporting Guide allows the Centre to annually retain a surplus from operations to a maximum of $20,000 provided the amounts are transferred to the Equipment and Furnishing Reserve. The maximum of $20,000 may be exceeded with approval from Saskatchewan Health.

c) Restricted for General Reserve

The Saskatchewan Health Reserve Policy and Financial Reporting Guide allows the Centre to segregate all funds received from donations and fund raising activities. For the year 2004/05 $6,430 from fund raising activities was transferred into the General Reserve by board resolution.

6. Property, Plant and Equipment

	2005			2004		
	Cost	Accumulated Amortization	Net Book Value	Cost	Accumulated Amortization	Net Book Value
Furniture & equipment	$ 133,661	$ 97,090	$ 36,571	$ 129,175	$ 83,685	$ 45,490
Leasehold improvements	---	---	---	22,363	22,363	---
	$ 133,661	$ 97,090	$ 36,571	$ 151,538	$ 106,048	$ 45,490

7. Financial Instruments

Financial instruments consist of:

Cash
Accounts receivable
Accounts payable

- there are no significant terms and conditions related to the financial instruments that may affect the amount, timing and certainty of future cash flows, therefore the Centre does not face interest rate risk.
- the Centre is exposed to minimal credit risk as most of the Centre's receivables are from provincial and federal governments.
- the carrying values of the financial instruments approximate their fair value due to their immediate or short-term nature.

8. Related Party Transactions

Included in these financial statements are transactions with various Saskatchewan Crown corporations, departments, agencies, boards and commissions related to the Centre by virtue of common control by the Government of Saskatchewan and non-Crown corporations and enterprises subject to joint control and significant influence by the Government of Saskatchewan (collectively referred to as "related parties").

The Centre's related party transactions are in the normal course of operations. These transactions are recorded at exchange amounts agreed to by the related parties and amount to $114,302 (2004 - $109,055) for the year ended March 31, 2005.

9. Pension Plan

The Centre participates in the Public Employees Pension Plan which is a defined contribution plan. The Centre's financial obligation to the Plan is limited to making regular payments to match the amounts contributed by employees for current service. The Centre's pension expense for 2005 amounts to $23,981 (2004 - $21,494) and is included in salaries and employee benefits.

10. Budget

These amounts represent the budget approved by the Centre's Board of Governors.